



# MORRIS KNOLLS HIGH SCHOOL

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January 6, 2025

Dear Parent/Guardian:

Common assessments will be administered beginning Tuesday, January 21st to Friday, January 24th, 2025. Please review the following information regarding the common assessments.

### 2nd Marking Period Common Assessment Schedule

Tuesday	1/21/25	Blocks 5 & 7
Wednesday	1/22/25	Blocks 1 & 3
Thursday	1/23/25	Blocks 6 & 8
Friday	1/24/25	Blocks 2 & 4

### Emergency Excusal

All students who are absent for one or more Common Assessments must submit a doctor's note or other pre-approved relevant documentation in order to be approved to make-up the assessment(s). Students who miss one or more Common Assessment and fail to submit documentation with the date of the assessment on it will not be permitted to make-up their assessment(s), and they will receive a zero on any assessment they missed.

**Only emergency excusals will be considered and must be approved in advance by a member of the administration. Planned absences for family vacations, weddings, college visitations, and all other events that do not fall within the emergency excusal policy will not be approved for a make-up exam.**

Students/parents/guardians should submit their documentation to the Attendance Office within three (3) school days of the absence. Students who are taking part in any school-sponsored sports/activities during the Common Assessment week will have the opportunity to complete their assessments on the make-up days.

Any student who is excused from a common assessment will be required to make up the assessment on the next regular class day following the scheduled four days of common assessments.

Monday	1/27/25	Blocks 5, 6, 7 & 8
Tuesday	1/28/25	Blocks 1, 2, 3 & 4

### Inclement Weather

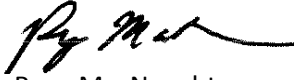
If school is canceled for inclement weather, the missed assessment date will take place upon the date of return to school. For example: If school is closed on Tuesday and blocks 5 & 7 are missed, the common assessments will be given the next day school is in session, and the schedule will continue as planned.

**General Information**

Common assessments are 100% common across the district by course. Common assessments will be one block in length and will be administered during class time. No other major assignments or assessments will be assigned during the common assessment week. The goal is for our students to focus on their common assessments.

Please feel free to reach out with any questions or concerns you might have.

With Golden Eagle Pride,

A handwritten signature in black ink, appearing to read "Ryan MacNaughton". The signature is fluid and cursive, with a long horizontal stroke at the end.

Ryan MacNaughton