



# Morris Hills High School



520 West Main Street • Rockaway, NJ 07866-3799  
Todd M. Toriello, Ed.D. • Principal • 973-664-2301

October 2024

Dear Parent/Guardian,

Common assessments will be administered beginning on Monday, October 28th to Monday, November 4th. Please review the following information with regard to common assessments and the common assessment week.

- Common assessments will be one block in length and will be administered during class time.
- Each common assessment is worth 6% of a student's final grade in the course. Marking period # 4 common assessment is worth 8% of a student's final grade in the course.
- All common assessments are 100% common across the district by course.
- As per the common assessment schedule, students will take no more than two common assessments per day. There will be no change to the school schedule.
- Students will be required to make-up any missed common assessment on the next regular class day following the scheduled four days of common assessments.
- Any student who is absent from a common assessment will be required to make up the common assessment. Any student who is absent for one or more common assessment must submit a doctor's note or other relevant documentation to the Attendance Office within three days of his or her absence in order to be approved to make up his or her common assessment. Students who miss one or more common assessment and fail to submit proper documentation will NOT be permitted to make up their exams, and they will receive a zero on any missed common assessment. Only emergency excusals will be considered. Again, if the emergency documentation is not received within three (3) school days following the absence, the student will receive a grade of zero on the common assessment. Excusal documentation must be submitted the day following any common assessment absence during the 4th quarter.
- Any student who is found to be in possession of a cell phone or any other electronic device will receive a zero on his or her common assessment.
- No other major assignments or assessments should be assigned during the common assessment week. The goal is for our students to focus on their common assessments.

**Monday, October 28th – Blocks 5 & 7**

**Tuesday, October 29th – Blocks 1 & 3**

**Wednesday, October 30th – Blocks 6 & 8**

**Thursday, October 31st – NO COMMON ASSESSMENTS**

**Friday, November 1st – NO COMMON ASSESSMENTS**

**Monday, November 4th - Block 2 & 4**

**Tuesday, November 5th – Make-up Day # 1**

**Wednesday, November 6th – Make-up Day # 2**

If you have any questions or concerns, please feel free to call 973-664-2329.

In the Spirit of Partnership,

Todd M. Toriello, Ed.D.  
Principal